

Model IPM Policy

YOUR FACILITY NAME HERE

IPM Policy

YOUR FACILITY NAME HERE uses Integrated Pest Management to alleviate pest problems with the least possible hazard to people, property and the environment. IPM emphasizes non-chemical strategies such as sanitation and exclusion to achieve long-term solutions.

Pesticides are to be used in YOUR FACILITY NAME HERE facilities as a last resort after non-chemical strategies have been exhausted only by certified commercial applicators and only after consideration of the full range of alternatives, based on analysis of environmental effects, safety, effectiveness and costs. Staff and patients are not permitted in any area where a pesticide has been applied to exposed surfaces for a minimum of seven hours.

YOUR FACILITY NAME HERE will maintain a limited list of approved pesticides for use when required. Products will be selected after careful consideration of hazards. The list will be reviewed annually by the IPM Coordinator and Safety Committee.

When pesticide applications are scheduled for YOUR FACILITY NAME HERE-managed buildings and grounds, YOUR FACILITY NAME HERE shall provide notification including:

1. Posting a pest control information sign with the date, time and location of the application and the product applied in an appropriate area and including contact information for additional details. Information must be made available on potential adverse effects of pesticides, derived from Material Safety Data Sheets (MSDS), pesticide product labels, EPA, and other sources.
2. Providing this information to all individuals working in the building.
3. Providing this information to all staff, patients and guardians who have requested notification of individual applications of pesticides.

Where pests pose an immediate threat to the health and safety patients, visitors or employees, YOUR FACILITY NAME HERE may authorize an emergency pesticide application and shall notify by telephone any guardian who has requested such notification. Disinfectants, anti-microbials and self-contained or gel-type pesticide baits applied in inaccessible areas are exempt from posting, notification and the 7-hour reentry requirement.

YOUR FACILITY NAME HERE will maintain detailed records of all chemical pest control treatments for at least three (3) years. Information regarding pest management activities is available to the public at the YOUR FACILITY NAME HERE's administrative office. Requests to be notified of pesticide applications may also be made to this office.

YOUR FACILITY NAME HERE recognizes that all building occupants have a role in reducing pest problems and reliance on pesticides. It is the policy of YOUR FACILITY NAME HERE to take the following preventative measures to eliminate pest-conducive conditions:

- a. To reduce potential to introduce pests, especially cockroaches, all food products and other supplies in the food service area will be removed from cardboard shipping containers after arrival. Cardboard will be moved immediately to the recycling storage outside the building.
- b. To facilitate cleaning in food service areas and reduce food sources for pests, non-refrigerated food product storage will be on open metal racks. Any new metal racks purchased will have locking wheels for ease in moving to clean under and behind.
- c. When events are scheduled that include serving food, the cleaning staff will be informed at least one week in advance in order to arrange for prompt removal of trash and cleaning.
- d. Where possible, inspection aisles of 4-6" in width will be maintained between walls and any appliances, stored items and other objects to facilitate visual inspection and regular cleaning. Shelving and hangers will be used in closets and other areas to keep stored objects off floors for ease of cleaning.
- e. Upholstered furniture will not be used in areas where eating is permitted.
- f. To reduce pest harborage, clutter will be avoided on shelves, in closets and cupboards and other locations. In general, supplies not used within one year will be offered to other staff that may have more immediate use for them, recycled or otherwise properly disposed of.
- g. To improve access for cleaning, closets will have stored items placed on shelves, leaving the floor accessible for regular cleaning.
- h. To prevent pest access to potential food items, edibles stored in rooms and closets will be stored in plastic or metal containers with tight-fitting lids.

- i. To prevent pest access to water, dripping faucets or other leaks will be repaired promptly. Mop buckets will be dumped daily, and damp mops hung from racks, head up, to dry.
- j. Dumpsters will be placed away from buildings, on hard, easy-to-clean surfaces, and lids will be kept closed.
- k. To maximize staff ability to be full partners in implementing IPM, all new staff will receive training on the IPM program, including in house and contracted cleaning staff. Current staff will receive refresher training at least every two years.